

October 21, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVE REVISED PROJECT COST AND APPROPRIATION ADJUSTMENT  
FOR PLAYGROUND REPLACEMENT AT FOUR FIFTH DISTRICT PARKS**

**(Fifth District – 3-Vote Matter)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER  
THAT YOUR BOARD:**

Approve the attached budget adjustment to reallocate appropriation among the four play area projects at Farnsworth Park, Hasley Canyon Park, George Lane Park, and Del Valle Park and realign project cost estimates within the approved State Proposition 12 Per Capita grant of \$500,000, as follows:

- Increase appropriation and revenue by \$24,000 for Farnsworth Park (C.P. No. 86620), for a total revised project cost of \$149,000;
- Decrease appropriation and revenue by \$34,000 for Hasley Canyon Park (C.P. No. 86621), for a total revised project cost of \$91,000;
- Increase appropriation and revenue by \$44,000 for George Lane Park (C.P. No. 86622), for a total revised project cost of \$169,000; and
- Decrease appropriation and revenue by \$34,000 for Del Valle Park (C.P. No. 86623), for a total revised project cost of \$91,000.

### **PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION**

Approval of the recommended actions will reallocate existing appropriation among the four projects, funded by State Proposition 12 Per Capita bond funds, to reflect the revised cost estimates for each of the four play area renovations.

On June 17, 2003, your Board approved the Playground Replacement Project for four Fifth District parks; Farnsworth Park, Hasley Canyon Park, George Lane Park, and Del Valle Park. The Board approved budget for each project was \$125,000, for a total of \$500,000.

The original cost estimates were based on a standardized refurbishment plan for each site. The cost estimates have been revised to reflect demolition and play equipment installation requirements tailored for each site, including specific requirements as determined by safety audits.

The scope of work for each project includes the removal and replacement of playground equipment with Americans with Disabilities Act (ADA) compliant play equipment and resilient surfacing. Farnsworth Park and George Lane Park require additional elements and more of the resilient surfacing due to the larger play areas. For safety reasons, most of the old play equipment has already been removed. The site work will be completed by the Department of Parks and Recreation's East Agency, Construction Services Division and the Regional Facilities Agency, and will include demolition, removal of sand, and installation of the drainage system. The projects are scheduled to be completed by mid-December.

To meet this accelerated timeframe, the Department of Parks and Recreation will work with the Internal Services Department to access one of the available Master Purchase Agreements offered through the US Communities - Government Purchasing Alliance (GPA) program for the purchase and installation of playground equipment, surfacing, and site furnishings. Use of the GPA program was approved by your Board in 1998 to obtain volume discounts that are available to local governments on a nationwide basis and will provide cost effective pricing by combining the volumes of participating agencies and improve timeliness.

The playground equipment at approximately 78 remaining park sites will be acquired through the County's Purchasing Agent in accordance with standard Purchasing Policies and Procedures. To coordinate this effort, the departments of Parks and Recreation, Internal Services, and Chief Administrative Office are currently developing specifications and project plans to facilitate the acquisition and installation of the equipment. We will return to your Board with recommendations upon the development of the project plans.

### **Implementation of Strategic Plan Goals**

The recommended action meets the County Strategic Plan Goals of Service Excellence, Fiscal Responsibility, and Children and Families' Well-Being by investing in public infrastructure and providing facilities and services that are beneficial and responsive to the community needs.

### **FISCAL IMPACT/FINANCING**

The recommended action will realign appropriation and revenue for each of the four capital projects to reflect refined cost estimates at each site and does not increase or decrease appropriation or revenue for the Department.

The appropriation adjustments will decrease two project budgets and increase two project budgets within the limits of a \$500,000 Proposition 12 Per Capita grant, as follows:

<u>C.P. No.</u>	<u>Park</u>	<u>Original Estimate</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
86620	Farnsworth	\$125,000	\$24,000	\$149,000
86621	Hasley Canyon	125,000	(34,000)	91,000
86622	George Lane	125,000	44,000	169,000
86623	Del Valle	<u>125,000</u>	<u>(34,000)</u>	<u>91,000</u>
Total		\$500,000	\$ 0	\$500,000

The grant application for these four capital projects was approved by the State on May 27, 2003. The State has indicated that the grant does not need to be modified as the project scope and the total grant award of \$500,000 have not been impacted.

### **Operating Budget Impact**

The project improvement consists of the replacement of the existing playground equipment and there will be no impact to the Department's operating budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This action has been reviewed by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

On June 17, 2003, your Board found these projects to be categorically exempt from the California Environmental Quality Act.

### **CONTRACTING PROCESS**

The acquisition and installation of equipment for each project is within the statutory authority of the County's Purchasing Agent. The equipment will be procured in accordance with standard County purchasing policies and procedures.

### **IMPACTS ON CURRENT SERVICES (OR PROJECTS)**

The completion of these projects will replace unsafe play equipment and play surfaces in the parks and will have no impact on current County services or projects.

### **CONCLUSION**

Please return one conformed copy of this action to the Chief Administrative Office, Capital Projects Division and the Auditor-Controller, and three conformed copies to the Department of Parks and Recreation for distribution.

Respectfully submitted,

Tim Gallagher  
Director

David E. Janssen  
Chief Administrative Officer

Attachment (2)

c: Executive Officer, Board of Supervisors (22)  
County Counsel  
Internal Services Department  
Auditor-Controller

**ATTACHMENT A (1)**

**APPROVAL OF BUDGET ADJUSTMENTS TO FOUR PLAY AREA  
REFURBISHMENT PROJECTS FUNDED THROUGH PROPOSITION 12  
CHARLES FARNSWORTH PARK  
C.P. NO. 86620  
(Fifth District - 3 Vote Matter)**

**I. PROJECT SCHEDULE**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition Environmental Impact Report	N/A	N/A	N/A
2. Program	N/A	N/A	N/A
4. Schematic Design	N/A	N/A	N/A
5. Design Development	N/A	N/A	N/A
6. Construction Documents	09/18/03	09/28/03	N/A
7. Jurisdictional Approval	N/A	N/A	N/A
8. Construction Contract Award	N/A	N/A	N/A
9. Construction Start	10/01/03	10/15/03	N/A
10 Beneficial Occupancy	12/17/03	12/17/03	N/A
11.Final Acceptance	N/A	N/A	N/A

**II. PROJECT COST SUMMARY**

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost	Expenditure & Encumbrance
1. Land Acquisition	N/A	N/A	N/A	N/A
2. Plans and Specifications	11,000	0	11,000	0
3. Plan Review	0	0	0	0
4. Make-Ready Activities	0	0	0	0
5. Construction	39,400	100	39,500	0
6. Equipment	62,100	15,600	77,700	0
7. Consultant Services	0	2,000	2,000	0
8. County Services	12,500	6,300	18,800	0
9. Other	0	0	0	0
TOTAL	<b>125,000</b>	<b>24,000</b>	<b>149,000</b>	<b>0</b>

**ATTACHMENT A (2)**

**APPROVAL OF BUDGET ADJUSTMENTS TO FOUR PLAY AREA  
REFURBISHMENT PROJECTS FUNDED THROUGH PROPOSITION 12  
HASLEY CANYON PARK  
C.P. NO. 86621  
(Fifth District - 3 Vote Matter)**

**I. PROJECT SCHEDULE**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition Environmental Impact Report	N/A	N/A	N/A
2. Program	N/A	N/A	N/A
4. Schematic Design	N/A	N/A	N/A
5. Design Development	N/A	N/A	N/A
6. Construction Documents	09/18/03	09/28/03	N/A
7. Jurisdictional Approval	N/A	N/A	N/A
8. Construction Contract Award	N/A	N/A	N/A
9. Construction Start	10/01/03	10/15/03	N/A
10 Beneficial Occupancy	12/17/03	12/17/03	N/A
11.Final Acceptance	N/A	N/A	N/A

**II. PROJECT COST SUMMARY**

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost	Expenditure & Encumbrance
1. Land Acquisition	N/A	N/A	N/A	N/A
2. Plans and Specifications	11,000	(1,000)	10,000	0
3. Plan Review	0	0	0	0
4. Make-Ready Activities	0	0	0	0
5. Construction	39,400	(19,000)	20,400	0
6. Equipment	62,100	(11,700)	50,400	0
7. Consultant Services	0	2,000	2,000	0
8. County Services	12,500	(4,300)	8,200	0
9. Other	0	0	0	0
TOTAL	<b>125,000</b>	<b>(34,000)</b>	<b>91,000</b>	<b>0</b>

**ATTACHMENT A (3)**

**APPROVAL OF BUDGET ADJUSTMENTS TO FOUR PLAY AREA  
REFURBISHMENT PROJECTS FUNDED THROUGH PROPOSITION 12  
GEORGE LANE PARK  
C.P. NO. 86622  
(Fifth District - 3 Vote Matter)**

**I. PROJECT SCHEDULE**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition Environmental Impact Report	N/A	N/A	N/A
2. Program	N/A	N/A	N/A
4. Schematic Design	N/A	N/A	N/A
5. Design Development	N/A	N/A	N/A
6. Construction Documents	09/18/03	09/28/03	N/A
7. Jurisdictional Approval	N/A	N/A	N/A
8. Construction Contract Award	N/A	N/A	N/A
9. Construction Start	10/01/03	10/15/03	N/A
10 Beneficial Occupancy	12/17/03	12/17/03	N/A
11.Final Acceptance	N/A	N/A	N/A

**II. PROJECT COST SUMMARY**

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost	Expenditure & Encumbrance
1. Land Acquisition	N/A	N/A	N/A	N/A
2. Plans and Specifications	11,000	0	11,000	0
3. Plan Review	0	0	0	0
4. Make-Ready Activities	0	0	0	0
5. Construction	39,400	7,600	47,000	0
6. Equipment	62,100	24,100	86,200	0
7. Consultant Services	0	2,000	2,000	0
8. County Services	12,500	10,300	22,800	0
9. Other	0	0	0	0
TOTAL	<b>125,000</b>	<b>44,000</b>	<b>169,000</b>	<b>0</b>

**ATTACHMENT A (4)**

**APPROVAL OF BUDGET ADJUSTMENTS TO FOUR PLAY AREA  
REFURBISHMENT PROJECTS FUNDED THROUGH PROPOSITION 12  
DEL VALLE PARK  
C.P. NO. 86623  
(Fifth District - 3 Vote Matter)**

**I. PROJECT SCHEDULE**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition Environmental Impact Report	N/A	N/A	N/A
2. Program	N/A	N/A	N/A
4. Schematic Design	N/A	N/A	N/A
5. Design Development	N/A	N/A	N/A
6. Construction Documents	09/18/03	09/28/03	N/A
7. Jurisdictional Approval	N/A	N/A	N/A
8. Construction Contract Award	N/A	N/A	N/A
9. Construction Start	10/01/03	10/15/03	N/A
10 Beneficial Occupancy	12/17/03	12/17/03	N/A
11.Final Acceptance	N/A	N/A	N/A

**II. PROJECT COST SUMMARY**

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost	Expenditure & Encumbrance
1. Land Acquisition	N/A	N/A	N/A	N/A
2. Plans and Specifications	11,000	(1,000)	10,000	0
3. Plan Review	0	0	0	0
4. Make-Ready Activities	0	0	0	0
5. Construction	39,400	(19,000)	20,400	0
6. Equipment	62,100	(11,700)	50,400	0
7. Consultant Services	0	2,000	2,000	0
8. County Services	12,500	(4,300)	8,200	0
9. Other	0	0	0	0
TOTAL	<b>125,000</b>	<b>(34,000)</b>	<b>91,000</b>	<b>0</b>



## ATTACHMENT B

### BUDGET ADJUSTMENT FISCAL YEAR 2003-04

#### 3-VOTE MATTER

#### **FINANCIAL SOURCES:**

Capital Projects/Refurbishments  
Department of Parks and Recreation  
Charles S. Farnsworth Park (5)  
Refurb-Playground  
Rev: State-Prop 12/CP  
A01 – PK – 86620 – 882A  
\$24,000 Increases Revenue

Capital Projects/Refurbishments  
Department of Parks and Recreation  
Hasley Canyon Park (5)  
Refurb-Playground  
Building and Improvements  
A01 – PK – 86621 - 6014  
\$34,000 Decreases Appropriation

Capital Projects/Refurbishments  
Department of Parks and Recreation  
George Lane Park (5)  
Refurb-Playground  
Rev: State-Prop 12/CP  
A01 – PK – 86622 – 882A  
\$44,000 Increases Revenue

Capital Projects/Refurbishments  
Department of Parks and Recreation  
Del Valle Park (5)  
Refurb-Playground  
Building and Improvements  
A01 – PK – 86623 - 6014  
\$34,000 Decreases Appropriation

#### **FINANCIAL USES:**

Capital Projects/Refurbishments  
Department of Parks and Recreation  
Charles S. Farnsworth Park (5)  
Refurb-Playground  
Building and Improvements  
A01 – PK – 86620 - 6014  
\$24,000 Increases Appropriation

Capital Projects/Refurbishments  
Department of Parks and Recreation  
Hasley Canyon Park (5)  
Refurb-Playground  
Rev: State-Prop 12/CP  
A01 – PK – 86621 – 882A  
\$34,000 Decreases Revenue

Capital Projects/Refurbishments  
Department of Parks and Recreation  
George Lane Park (5)  
Refurb-Playground  
Building and Improvements  
A01 – PK – 86622 - 6014  
\$44,000 Increases Appropriation

Capital Projects/Refurbishments  
Department of Parks and Recreation  
Del Valle Park (5)  
Refurb-Playground  
Rev: State-Prop 12/CP  
A01 – PK – 86623 – 882A  
\$34,000 Decreases Revenue

**Justification:** Adjustment is necessary to reallocate the appropriation and revenue in accordance with the refined scope and cost estimates to refurbish four playgrounds at Charles S. Farnsworth Park, Hasley Canyon Park, George Lane Park, and Del Valle Park.